



# AUFF International mobility

Guide for Applicants 2020

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## About AUFF International mobility

Aarhus University Research Foundation wishes to support inbound and outbound mobility at Aarhus University. Partly by supporting visits at AU from foreign researchers and by supporting AU researchers' stay at foreign universities. The purpose of the grant scheme is to develop AU researchers both professionally and personally by providing an opportunity for international experience by, among other things, building and strengthening professional networks. Permanent researchers (associate professors / senior researchers or professors) at Aarhus University can apply for both instruments.

In 2020 two types of instruments are available in the AUFF International mobility scheme:

- **Visiting Researcher Stipends**

Stipends for foreign researchers during a guest researcher visit at Aarhus University. Duration 1 – 3 months. The host at AU apply for the funding.

- **Sabbatical Stipends**

Stipends for AU researchers that go abroad for longer stays at foreign institutions. Duration 3 – 9 months.

### Deadline for application

**11 September at 12.00 (noon) 2020**

## Application process

### Who can apply?

AUFF International mobility is available for associate professors/senior researcher and professors at Aarhus University.

### How to apply

The application must be submitted via the electronic application system [www.efond.dk/auff](http://www.efond.dk/auff). Once you have registered, you can change/edit your application until submission. The application system is available in all browsers and on tablets. The application form is available one month before deadline.

### Application requirements and content

Basic information about the applicant is registered in the electronic application system. There are no templates for the appendices, however, present guidelines must be followed. The application can be written in Danish or English. Below is listed the different application requirement for Visiting Researcher Stipends and Sabbatical Stipends, respectively.

### Visiting Researcher Stipends

Consecutive visits of 1 - 3 months are eligible. Grants can cover either a tax-free stipend OR salary, as well as the travel expenses to and from AU. The stipend amounts to DKK 15,000 per month. The application must be made by the host at AU.

Employment conditions of the visiting researcher during the visit must be stated, i.e. whether the guest researcher, for example, has leave / sabbatical without pay or leave with partial pay. Double salaries are not paid. This should be stated in the commitment letter from the guest.

The following appendices are required and must be uploaded in step 3 in the electronic application system. **The application system (Efond) accepts only PDF files.** Please name files according to appendix name (Appendix A, Appendix B, etc.).

- **Appendix A: Description of the visit**

The description of the visit and collaboration should include brief background of the research area, the planned activities and expected outcome for applicant, visiting researcher and the associated research groups, students and AU in a broader sense (maximum of 4800 characters; 2 pages, 1.5 line spacing).

- **Appendix B: CV of the applicant (the AU researcher)**

CV for the applicant including basic information about education and employment history, skills, achievements and key publications (maximum 3 pages).

- **Appendix C: CV of the visiting researcher (the guest)**

CV for the guest including basic information about education and employment history, skills, achievements and key publications (maximum 5 pages).

- **Appendix D: Commitment from visiting researcher**

Written commitment from the visiting researcher stating planned periods for the stay and employment conditions of the visiting researcher during the visit. I.e. whether the guest researcher, for example, has leave / sabbatical without pay or leave with partial pay. Double salaries are not paid. The document can be an email or a signed letter (maximum 1 page).

- **Appendix E: Recommendation letter**

Academic recommendation from the head of department. If the applicant is head of the department, the academic recommendation must be obtained from a higher management level (maximum 1 page).

## Sabbatical Stipends

Applications can cover stays of 3-9 months. In some situations, it can be possible to split the stay over several periods. Please justify this in the application if relevant. Grants can amount to DKK 200,000.

The following appendices are required and must be uploaded in step 3 in the electronic application system. **The application system (Efond) accepts only PDF files.** Please name files according to appendix name (Appendix A, Appendix B, etc.).

- **Appendix A: Description of the visit**

Description of the visit and the collaboration that include brief background of the research area, the planned activities and expected outcome for the applicant, the foreign host and the associated research groups, students and AU in a broader sense (maximum of 7200 characters; 3 pages, 1.5 line spacing).

- **Appendix B: Budget**

The funds can co-finance expenses for travel and accommodation. This includes travel expenses, rent, buy-out (frikøb) from AU, travel expenses for accompanying family and other documented extra expenses in connection with the stay abroad such as visa, transportation of research equipment, running cost for research activities, travel during the stay for the applicant, transportation of household effects and in some cases startup expenses.

All travels must be economy class.

Grants cannot cover deposits, travel during the stay for accompanying family, vaccinations/insurance/school fee for accompanying family. Neither can the grant cover lost earnings for accompanying spouse/partner. It is not possible to register holiday in the period where AU covers the rent.

- **Appendix C: CV of the applicant (the AU researcher)**

CV for the applicant including basic information about education and employment history, skills, achievements and key publications (maximum 3 pages).

- **Appendix D: Commitment from the host**

Written commitment from the host at the foreign institution stating planned periods for the stay. This can be an email or a signed letter (maximum 1 page).

- **Appendix E: Recommendation letter**

Academic recommendation from the head of department. If the applicant is head of the department, the academic recommendation must be obtained from a higher management level (maximum 1 page).

## Timeline

**Call:** June 2020

**Deadline for applications:** 11 September 2020 at 12:00 (noon)

**Evaluation period:** September – November 2020

**Applicants will receive answers:** December 2020

## Evaluation and selection process

Each eligible proposal will be evaluated by the review committee appointed by Aarhus University Research Foundation Board. The review committee consists of five professors, one AU-designated from each faculty. The review committee will make recommendations for funding to the Aarhus University Research Foundation.

## Review committee

Chairman of the committee, Professor Karl Anker Jørgensen, Faculty of Natural Sciences  
Professor Helle Vandkilde, Faculty of Arts  
Professor Helle Prætorius Øhrwald, Faculty of Health  
Professor Jens Blom-Hansen, School of Business and Social Sciences  
New member to be announced: A professor from Faculty of Technical Sciences

## Sources of help and additional information:

Find much more information about going abroad via AUs International Academic Services here:

<https://ias.au.dk/goingabroad/>

For additional information regarding the electronic submission system, the application process or the AUFF International mobility programme in general, please feel free to contact:

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See also <http://auff.au.dk/en/grants/>